

Please complete all pages of the application. Type or print clearly. Use the space provided on this application form and attach individual sheets only if necessary.

Send this application form and fee to:  
Admission Office  
McCallum Graduate School of Business  
Bentley University  
175 Forest Street  
Waltham, MA 02452 USA

**Application for Admission • Graduate School Alumni**

**A COMPLETE APPLICATION CONSISTS OF:**

- Signed and dated application form
- Official transcripts from all prior undergraduate and graduate course work, sent directly from college registrar
- Current résumé
- One essay

**INSTRUCTIONS FOR ALUMNI**

This application is for McCallum Graduate School alumni who are interested in pursuing an additional degree or graduate certificate from Bentley. No application fee is required.

- Applying for Admission:**  
 Fall (September) 20\_\_\_\_  Spring (January) 20\_\_\_\_
- Intended Plan of Study:**  
 Full Time  Part Time

**DEGREE OR CERTIFICATE SOUGHT (Check one)**

- |  |  |   |   |
|--|--|---|---|
| <p><b>MBA</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bentley MBA Program (full time, fall admission only)</li> <li><input type="checkbox"/> Professional MBA Program</li> </ul> | <p><b>MBA Concentrations</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Accountancy</li> <li><input type="checkbox"/> Business Analytics</li> <li><input type="checkbox"/> Economics of Financial Markets</li> <li><input type="checkbox"/> Finance</li> <li><input type="checkbox"/> Information Systems and Technology</li> <li><input type="checkbox"/> Law and Taxation</li> <li><input type="checkbox"/> Management</li> <li><input type="checkbox"/> Marketing</li> </ul> | <p><b>Master of Science</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Accountancy</li> <li><input type="checkbox"/> Finance</li> <li><input type="checkbox"/> Financial Planning</li> <li><input type="checkbox"/> Human Factors in Information Design                             <ul style="list-style-type: none"> <li><input type="checkbox"/> on campus</li> <li><input type="checkbox"/> online</li> <li><input type="checkbox"/> California</li> </ul> </li> <li><input type="checkbox"/> Information Technology</li> <li><input type="checkbox"/> Marketing Analytics</li> <li><input type="checkbox"/> Taxation</li> </ul> | <p><b>Graduate Certificate Programs</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Accountancy</li> <li><input type="checkbox"/> Business Analytics</li> <li><input type="checkbox"/> Business Ethics</li> <li><input type="checkbox"/> Fraud and Forensic Accounting</li> <li><input type="checkbox"/> Marketing Analytics</li> <li><input type="checkbox"/> Taxation</li> <li><input type="checkbox"/> Master Personal Financial Planner (MPFP®) Certificate</li> <li><input type="checkbox"/> Advanced Graduate Business Certificate</li> <li><input type="checkbox"/> Advanced Professional Certificate in Financial Planning</li> <li><input type="checkbox"/> Advanced Professional Certificate in Taxation</li> </ul> |
|--|--|---|---|

**BACKGROUND INFORMATION (Please type or print clearly)**

Family Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

If name appearing on your transcript(s) differs from name on this application, please indicate that name to avoid unnecessary delay.

Permanent Street Address \_\_\_\_\_ Permanent Email Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_

Permanent telephone number with country code and area code \_\_\_\_\_ Permanent fax number with country code and area code \_\_\_\_\_

Use permanent address for correspondence?  Yes  No If no, please complete the section below:

Correspondence Address (if different from permanent address) \_\_\_\_\_ Current Email Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_

Current telephone number with country code and area code \_\_\_\_\_ Current fax number with country code and area code \_\_\_\_\_

Correspondence address valid from: month \_\_\_\_ day \_\_\_\_ year \_\_\_\_ to: month \_\_\_\_ day \_\_\_\_ year \_\_\_\_

**Citizenship Status**

- U.S. Citizen
- Permanent Resident: Alien registration no. \_\_\_\_\_
- Nonresident Alien: Type of visa \_\_\_\_\_
- In need of a student visa

**Business Contact Information**

Company

Address

Business Telephone

Email Address

**PREVIOUS GRADUATE EDUCATION AT BENTLEY**

Please indicate the graduate degree(s) and/or certificate(s) you have received from the McCallum Graduate School of Business

MBA with a concentration in:

Completion Date

Master of Science in:

Completion Date

Graduate Certificate in:

Completion Date

**PROFESSIONAL CERTIFICATION**

List state and date of professional or government certification. (CPA: Include certificate state and number, or indicate parts of exam passed.)

**WORK EXPERIENCE**

Position (most recent first)	Employer's Company Name	Address	Dates of Employment

**GMAT**

Have you ever taken the Graduate Management Admission Test (GMAT)?  Yes  No

If yes, the Graduate Admission Office will use the official GMAT score report that you submitted for admission to your last graduate degree program for review with this application.

If no, date you intend to take the test: Mo. \_\_\_\_ Yr. \_\_\_\_

You must request that the Educational Testing Service (ETS) send your test score to the McCallum Graduate School of Business (code no. R3096). For information on applying for the test, see the GMAT web site ([www.gmat.org](http://www.gmat.org)) or write to: GMAT, Educational Testing Service, Box 6103, Princeton, NJ 08541-6103.

**REQUIRED ESSAY (one to two pages)**

Please state your short- and long-term career goals. If applicable, outline your career progression since the completion of your last Bentley degree. Please explain your decision to pursue an additional graduate program at this time. How does the additional education support your career goals?

**APPLICATION SIGNATURE (required)**

Bentley University maintains high standards for ethical conduct, including academic honesty by students and faculty. I understand that it is my responsibility to be familiar with the academic integrity system at Bentley and to comply with these guidelines if I am accepted as a student. I certify that the information on this application is true and correct. I understand that any misrepresentation of information included as part of my application could result in withdrawal of any admission offers.

Signature

Date

Bentley University does not discriminate in admission or access to, or treatment or employment in, any of its educational programs or activities, including scholarships, loans, and athletics, on the basis of race, color, sex, marital or parental status, age, national or ethnic origin, religion, handicap or disability. The university complies with Title VI of the Civil Rights Act, Title IX of the Education Amendments, Section 504 of the Rehabilitation Act, and Revenue Procedure 75-50 prohibiting such discrimination. Anyone believing that he or she has experienced adverse treatment may register a complaint with the special assistant to the president.